<u>Glean – Accessibility Conformance Report WCAG and Revised Section 508 Edition</u>

(Based on VPAT® Version 2.5)

Name of Product/Version: Glean Notes

Report Date: May 2025

Product Description: A learning tool which allows students to record lectures and annotate them with notes.

Contact Information: steven.milne@glean.co

Notes: N/A

Evaluation Methods Used: Evaluation of the product involved a combination of automated, manual, and functional testing against the applicable success criteria within the Web Content Accessibility Guidelines (WCAG) 2.2 Conformance Levels A and AA. Level Access (Level) tested a selection of the product using a representative sample to cover the components and functionality of use flows. Below is a list of the assistive technologies (ATs) used:

- Chrome/NVDA
- ZoomText
- Accessible Color Picker



Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A - Yes Level AA - Yes Level AAA - No
Web Content Accessibility Guidelines 2.1	Level A - Yes Level AA - Yes Level AAA - No
Web Content Accessibility Guidelines 2.2	Level A - Yes Level AA - Yes Level AAA - No
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	Yes



Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- Partially Supports: Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- Not Applicable: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG Level AAA.

WCAG 2.2 Report

Tables 1 and 2 also document conformance with Revised Section 508:

• Revised Section 508: Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 – 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.2 Success Criteria, they are scoped for full pages, complete processes, and accessibilitysupported ways of using technology as documented in the <u>WCAG 2.2 Conformance Requirements</u>.



Table 1: Success Criteria, Level A

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content(Level A)Also applies to:	Partially Supports	Most non-text content presented to the user in the product has text alternatives that serve the equivalent purpose. Exceptions include:
 Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Images have insufficiently descriptive textual equivalents. Location: Event Page Visually hidden content can still be accessed by keyboard or screen reader users. Location: Collections, Event Page
<u>1.2.1 Audio-only and Video-only (Prerecorded)</u> (Level A) Also applies to:	Supports	The product provides an alternative for time-based media that presents equivalent information for prerecorded audio-only or video-only content.
Revised Section 508		
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



Criteria	Conformance Level	Remarks and Explanations
<u>1.2.2 Captions (Prerecorded)</u> (Level A)	Supports	The product provides captions for prerecorded synchronized media (video with audio).
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)	Supports	The product provides appropriate audio descriptions or a media alternative for prerecorded video media.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
<u>1.3.1 Info and Relationships</u> (Level A) Also applies to:	Does Not Support	The product does not consistently ensure information, structure and relationships conveyed through presentation can also be determined programmatically or through text. Examples include:
 Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Content appears as a list but does not have list markup. Locations: Login Page, Definition Card and Plan Tab - Account Dialog. Heading text has programmatic levels that do not match their visual levels on the page Content functions as a heading but does not use the heading markup. Locations: Introduction Video, Definition Card, Quiz Page, Manage Tab-Account Dialog and Header.
1.3.2 Meaningful Sequence (Level A) Also applies to: Revised Section 508	Supports	The product ensures that a correct reading order can be programmatically determined for content whose presentation sequence affects its meaning.
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



Conformance Level	Remarks and Explanations
Supports	The product does not contain instructions that rely solely on sensory characteristics such as shape, size, visual location, or sound.
Supports	The product does not use color as the only visual means of conveying information, indicating an action, or prompting a response
	or prompting a response.
	Supports



Criteria	Conformance Level	Remarks and Explanations
<u>1.4.2 Audio Control</u> (Level A)	Supports	The product does not include audio that plays automatically for more than 3 seconds.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.1 Keyboard (Level A)	Partially Supports	In most instances, the product ensures that interactive content and functionality is accessible and operable
Also applies to:		using a keyboard or keyboard emulator. Exceptions include:
Revised Section 508		 Interactive controls are operable with the
• 501 (Web)(Software)		keyboard. Locations: Event Page, Scribble Card, and Header
• 504.2 (Authoring Tool)		 After activating the control, NVDA users were
• 602.3 (Support Docs)		unable to perform the action as there were no instructions or a guide to perform the task. Location: Incomplete Task List



Criteria	Conformance Level	Remarks and Explanations
2.1.2 No Keyboard Trap (Level A)	Supports	Where a component can receive keyboard focus, the product allows focus to be moved away using only the
Also applies to:		keyboard.
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		
2.1.4 Character Key Shortcuts (Level A 2.1 only)	Supports	The product does not use character key shortcuts.
Also applies to:		
Revised Section 508 – Does not apply		
2.2.1 Timing Adjustable (Level A)	Supports	The product does not contain time-limited or time- dependent content.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
 504.2 (Authoring Tool) 602.3 (Support Docs) 		
• 602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
2.2.2 Pause, Stop, Hide (Level A)	Supports	The product does not contain content that moves, blinks, scrolls, or auto-updates.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		
2.3.1 Three Flashes or Below Threshold (Level A)	Supports	The product does not contain flashing content.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
2.4.1 Bypass Blocks (Level A) Also applies to:	Supports	The product provides skip links and other mechanisms to bypass blocks of content repeated on multiple pages.
Revised Section 508		
 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 		
2.4.2 Page Titled (Level A)	Supports	Pages of the product provide titles that adequately describe their topic or purpose.
Also applies to:		
Revised Section 508		
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



Criteria	Conformance Level	Remarks and Explanations
2.4.3 Focus Order (Level A) Also applies to:	Partially Supports	In most instances, page of the product can be navigated sequentially with a focus order that matches the logical reading order. Exceptions include:
 Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Focus is not set on the dialog. Locations: Preferences Dialog, Image Dialogs, Definition Card, Task Card, Scribble Card, Profile Tab - Account Dialog and Navigation Focus does not return to the triggered element. Location: Event Page Controls receive focus twice. Location: Scribble Card Focus does not move to newly revealed content. Location: Navigation
 2.4.4 Link Purpose (In Context) (Level A) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	 In most instances, the product ensures that the purpose of links can be determined from the link text alone or in combination with the surrounding or programmatic context. Exceptions include: Links have identical accessible names. Location: Incomplete Task List



Criteria	Conformance Level	Remarks and Explanations
2.5.1 Pointer Gestures (Level A 2.1 only)	Partially Supports	In most instances, the product ensures functionality that uses multipoint or path-based gestures for operation can be operated with a single pointer
Also applies to:		without a path-based gesture. Exceptions include:
Revised Section 508 – Does not apply		 Drawings require a dragging movement to expand, shorten, rotate does not have a single- pointer trigger. Location: Scribble Card
2.5.2 Pointer Cancellation (Level A 2.1 only)	Supports	The product does not contain functionality that uses a
Also applies to:		pointer for operation, or the down-event of the pointer is not used to execute any part of the functionality
Revised Section 508 – Does not apply		
2.5.3 Label in Name (Level A 2.1 only)	Supports	The product ensures that when interface components have visual labels that include text, the provided
Also applies to:		accessible name contains the visually presented text.
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
2.5.4 Motion Actuation (Level A 2.1 only)	Supports	The product does not contain functionality that requires device motion or user motion.
Also applies to:		
Revised Section 508 – Does not apply		
3.1.1 Language of Page (Level A)	Supports	The product ensures that the default human language used on each page can be programmatically
Also applies to:		determined.
Revised Section 508		
501 (Web)(Software)504.2 (Authoring Tool)		
 602.3 (Support Docs) 		
3.2.1 On Focus (Level A)	Supports	The product ensures that interface components do not initiate a change of context when receiving focus.
Also applies to:		
Revised Section 508		
501 (Web)(Software)504.2 (Authoring Tool)		
 602.3 (Support Docs) 		



Criteria	Conformance Level	Remarks and Explanations
<u>3.2.2 On Input</u> (Level A)	Supports	The product ensures that interactive components do not initiate a change in context when the component setting is changed unless followed by an explicit user
Also applies to:		action such as activation of a button or link.
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		
<u>3.2.6 Consistent Help</u> (Level A 2.2 only)	Supports	Help mechanisms occur in the same order relative to
Revised Section 508 – Does not apply		other page content in the product.
3.3.1 Error Identification (Level A)	Supports	Where the product automatically detects input errors, the item or field in error is identified and the error is
Also applies to:		described to the user in text.
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		



Partially Supports	In most instances, where user input is required, the
	product presents adequate labels or instructions for
	successfully providing that input. Exceptions include:
	 Form controls do not have programmatically associated labels describing its purpose.
	 Locations: Definition Card, Login Page Form fields rely on the placeholder attribute as
	a visual label. Locations: Event Page, Task Card
Supports	The product does not request redundant user-entered information in multi-step processes.
Does Not Apply	Does Not Apply



Criteria	Conformance Level	Remarks and Explanations
4.1.2 Name, Role, Value (Level A) Also applies to:	Does Not Support	Significant and critical portions of the product contain user interface components whose name, role, state, and value cannot be programmatically determined. Examples include:
Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Interactive elements, such as links, checkbox, slider, radio, toggle button, dialogs and form controls do not provide appropriate name, role, and state information. Locations: Login Page, Collections, Event Page, Preferences Dialog, Image Dialogs, Definition Card, Task Card, Scribble Card, Profile Tab - Account Dialog, Header Elements have invalid ARIA roles, states, and properties. Locations: a. Incomplete Task List, b. Incomplete Task List, Search Panel

Table 2: Success Criteria, Level AA

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to:	Supports	The product does not contain any live synchronized media (video with audio) that requires real-time captioning.
Revised Section 508		
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		
<u>1.2.5 Audio Description (Prerecorded)</u> (Level AA)	Supports	The product provides appropriate audio descriptions for prerecorded synchronized media (video with
Also applies to:		audio).
Revised Section 508		
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		



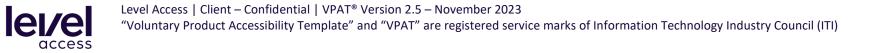
Criteria	Conformance Level	Remarks and Explanations
<u>1.3.4 Orientation</u> (Level AA 2.1 only) Also applies to:	Supports	The product does not restrict its view and operation to a single display orientation, such as portrait or landscape unless a specific orientation is essential.
Revised Section 508 – Does not apply		
<u>1.3.5 Identify Input Purpose</u> (Level AA 2.1 only)	Supports	The product ensures that the purpose of input fields that request information about the user, such as name
Also applies to:		or email, can be programmatically determined.
Revised Section 508 – Does not apply		
<u>1.4.3 Contrast (Minimum)</u> (Level AA) Also applies to:	Partially Supports	In most instances, the visual presentation of text and images of text in the product provides a contrast ratio of at least 4.5:1 against adjacent colors. Exceptions include:
Revised Section 508		 Text does not meet the required minimum color contrast ratio with its background, when
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		hovered, or when the card is in selected state. Location: Event Page



Criteria	Conformance Level	Remarks and Explanations
1.4.4 Resize text(Level AA)Also applies to:	Partially Supports	In most instances, the product allows text to be resized without assistive technology up to 200 percent without loss of content or functionality. Exceptions include:
 Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		 Content becomes too small to read, disappears, overlaps, truncated, or is cut off when viewing the page at 200% browser zoom and a 1280-pixel viewport width. Locations: Home- Light Mode, Home - Dark Mode, Event Page, Preferences Dialog, Definition Card and Header
 <u>1.4.5 Images of Text</u> (Level AA) Also applies to: Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Partially Supports	 In most instances, the product uses text instead of images of text, or the images of text can be visually customized to user viewing requirements. Exceptions include: Text is created with images of text rather than actual text elements styled with CSS. Location: Event Page



Criteria	Conformance Level	Remarks and Explanations
1.4.10 Reflow (Level AA 2.1 only)	Partially Supports	In most instances, pages of the product allow for resizing to a minimum width of 320 CSS pixels or vertical height of 256 CSS pixels without loss of
Also applies to:		content or functionality, and without requiring scrolling in two dimensions [except where scrolling is
Revised Section 508 – Does not apply		required for two-dimensional content such as tables, diagrams, or maps]. Exceptions include:
		 Content becomes unreadably small, overlaps, is cut off and requires horizontal scrolling to view when the page has a viewport width of 320 CSS pixels. Locations: Home - Light Mode, Home - Dark Mode, Event Page, Preferences Dialog, Definition Card, Profile Tab - Account Dialog, Header, a) Incomplete Task List, b) Completed Task List and Search Panel



Criteria	Conformance Level	Remarks and Explanations
1.4.11 Non-text Contrast (Level AA 2.1 only) Also applies to:	Partially Supports	In most instances, the visual presentation of non-text content in the product has a contrast ratio of at least 3:1 against adjacent color(s). Exceptions include:
Revised Section 508 – Does not apply		 User interface components have a contrast ratio below 3.00:1. Locations: Login Page, Event Page, Scribble Card
<u>1.4.12 Text Spacing</u> (Level AA 2.1 only) Also applies to:	Supports	The product supports user changes in text style properties, such as line height or text spacing, without loss of content or functionality.
Revised Section 508 – Does not apply		
<u>1.4.13 Content on Hover or Focus</u> (Level AA 2.1 only) Also applies to:	Supports	Content in the product that is triggered by hover or focus remains visible while triggered, remains visible while moving the pointer over it, and can be dismissed without moving the pointer or changing focus if it
Revised Section 508 – Does not apply		obscures other content.



Criteria	Conformance Level	Remarks and Explanations
2.4.5 Multiple Ways (Level AA)	Supports	The product provides multiple ways to navigate through pages in the product.
Also applies to:		
Revised Section 508		
 501 (Web)(Software) – Does not apply to non-web software 504.2 (Authoring Tool) 602.3 (Support Docs) – Does not apply to non-web docs 		
2.4.6 Headings and Labels (Level AA) Also applies to:	Partially Supports	Headings and labels provided in the product adequately describe the topic or purpose of the content with which they are associated. Exceptions include:
Revised Section 508		Controls have non-descriptive or identical
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		accessible names. Location: Incomplete Task List, Login Page, Introduction Video



Criteria	Conformance Level	Remarks and Explanations
2.4.7 Focus Visible (Level AA)	Partially Supports	In most instances, the product provides a visible indication of keyboard focus for elements on each
Also applies to:		page. Exceptions include:
Revised Section 508		 The interactive controls do not a visible keyboard focus indicator. Location: Scribble Card
• 501 (Web)(Software)		Calu
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.4.11 Focus Not Obscured (Minimum) (Level AA 2.2	Supports	When user interface components receive keyboard
only)		focus, they are, at minimum, partially visible.
Revised Section 508 – Does not apply		
2.5.7 Dragging Movements (Level AA 2.2 only)	Supports	The product does not use dragging movements for
Revised Section 508 – Does not apply		interactive functionality.
2.5.8 Target Size (Minimum) (Level AA 2.2 only)	Supports	The size of targets in the product meets the
		requirements of this criterion.
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
<u>3.1.2 Language of Parts</u> (Level AA)	Supports	Pages of the product present content in a single language.
Also applies to:		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
<u>3.2.3 Consistent Navigation</u> (Level AA)	Supports	The product ensures that navigational mechanisms repeated across the product are presented
Also applies to:		consistently and in the same relative order.
Revised Section 508		
 501 (Web)(Software) – Does not apply to non- web software 		
• 504.2 (Authoring Tool)		
 602.3 (Support Docs) – Does not apply to non- web docs 		



Criteria	Conformance Level	Remarks and Explanations
3.2.4 Consistent Identification (Level AA)	Supports	The product ensures that components with the same functionality are identified consistently across pages of the product
Also applies to:		the product.
Revised Section 508		
 501 (Web)(Software) – Does not apply to non- web software 		
• 504.2 (Authoring Tool)		
 602.3 (Support Docs) – Does not apply to non- web docs 		
3.3.3 Error Suggestion (Level AA)	Supports	Where the product automatically detects input errors and provides error messages, the product also
Also applies to:		provides suggestions for correcting each error.
Revised Section 508		
• 501 (Web)(Software)		
504.2 (Authoring Tool)602.3 (Support Docs)		



Criteria	Conformance Level	Remarks and Explanations
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Supports	The product does not cause legal commitments, process financial transactions, or modify or delete
Also applies to:		user-controllable data.
Revised Section 508		
501 (Web)(Software)504.2 (Authoring Tool)		
602.3 (Support Docs)		
<u>3.3.8 Accessible Authentication (Minimum)</u> (Level AA 2.2 only)	Supports	The product does not require an authentication process.
Revised Section 508 – Does not apply		



Criteria	Conformance Level	Remarks and Explanations
4.1.3 Status Messages (Level AA 2.1 only)	Partially Supports	In most instances, the product provides status messages that can be presented to assistive technologies without receiving focus. Exceptions
Also applies to:		include:
Revised Section 508 – Does not apply		 Dynamically changing content areas do not indicate live regions. Locations: Definition Card, Quiz Page, Event Page and a) Incomplete Task List



Revised Section 508 Report

Notes:

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Partially Supports	 The product's features mostly allow people without vision to use screen readers to interact with user interface elements except as disclosed in: 1.1.1 Non-text Content 1.3.1 Info and Relationships 2.1.1 Keyboard 2.4.3 Focus Order 2.4.4 Link Purpose 2.4.6 Headings and Labels 4.1.2 Name, Role, Value

Criteria	Conformance Level	Remarks and Explanations
302.2 With Limited Vision	Partially Supports	The product's features mostly allow people with vision loss to interact with user interface elements except as disclosed in: 1.1.1 Non-text Content 1.3.1 Info and Relationships 1.4.3 Contrast (Minimum) 1.4.4 Resize Text 1.4.5 Images of Text 2.1.1 Keyboard 2.4.3 Focus Order 2.4.4 Link Purpose 2.4.6 Headings and Labels 2.4.7 Focus Visible
		 2.4.7 Focus Visible 3.3.2 Labels or Instructions 4.1.2 Name, Role, Value
302.3 Without Perception of Color	Partially Supports	The product's features mostly allow users without perception of color to interact with user interface elements except as disclosed in: • 1.4.3 Contrast (Minimum)
302.4 Without Hearing	Partially Supports	The product is mostly usable by people without hearing except as disclosed in:
		• 1.1.1 Non-text Content



Criteria	Conformance Level	Remarks and Explanations
302.5 With Limited Hearing	Partially Supports	The product is usable by people with limited hearing except as disclosed in:
		• 1.1.1 Non-text Content
302.6 Without Speech	Supports	The product is usable by people without speech.
302.7 With Limited Manipulation	Partially Supports	 The product features mostly allow people with limited manipulation to interact with user interface elements except as disclosed in: 2.1.1 Keyboard
		 2.4.3 Focus Order 2.4.4 Link Purpose
		• 2.4.6 Headings and Labels
		2.4.7 Focus Visible4.1.2 Name, Role, Value
302.8 With Limited Reach and Strength	Supports	The product's features allow people with limited reach or strength to interact with the user interface.



Criteria	Conformance Level	Remarks and Explanations
302.9 With Limited Language, Cognitive, and Learning Abilities	Partially Supports	The product's features mostly allow people with limited language, cognition, and learning abilities to interact with the user interface except as disclosed in: 1.1.1 Non-text Content 1.3.1 Info and Relationships 1.4.4 Resize Text 2.1.1 Keyboard 2.4.3 Focus Order 2.4.4 Link Purpose 2.4.6 Headings and Labels 2.4.7 Focus Visible 3.3.2 Labels or Instructions 4.1.2 Name, Role, Value

Chapter 4: <u>Hardware</u>

Notes: Not Applicable

Chapter 5: <u>Software</u>

Notes: Not Applicable



Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Applicable – not tested	Documentation listing and explanation of how to use the accessibility and compatibility features was not included in the scope of this evaluation.
602.3 Electronic Support Documentation	See <u>WCAG 2.2</u> section	See information in WCAG 2.2 section
602.4 Alternate Formats for Non-Electronic Support Documentation	Applicable – not tested	Documentation listing and explanation of how to use the accessibility and compatibility features was not included in the scope of this evaluation.
603 Support Services	Heading cell – no response required	Heading cell – no response required



Criteria	Conformance Level	Remarks and Explanations
603.2 Information on Accessibility and Compatibility Features	Applicable – not tested	ICT support services that include information on the accessibility and compatibility features required by 602.2 were not included in the scope of this evaluation.
603.3 Accommodation of Communication Needs	Applicable – not tested	Direct user support services or referral to a point of contact that accommodates a user with disabilities was not included in the scope of this evaluation.

